

**The Hamlet Cluster**  
*c/o TWC ASSOCIATION MANAGEMENT*  
**397 Herndon Parkway Suite 100**  
**Herndon, VA 20170**  
**(703) 437-5800 (703) 471-6578 (fax)**  
**www.twcmanagement.com**

October 30<sup>th</sup>, 2024

Dear Hamlet Cluster Resident:

The purpose of this notice is to provide you with the details about our Annual Meeting this year. The Meeting will be conducted remotely via Zoom on **Saturday, November 23rd, 2024, at 9:00am.**

The order of business for the Meeting will be:

- A. Call to Order
- B. 2023 Annual Meeting Minutes Review
- C. Officers Report
- D. Management Report
- E. 2025 Budget
- F. Member Forum
- G. Adjournment

**Meeting ID: 852 1895 8747**

**Passcode: Hamlet22**

**Call In- (301) 715-8592**

This year, there is one (1) seat on the Board with a 3-year term. If you are interested in joining the Board, please complete the enclosed Nomination Form.

Your completed Form is due to Management by Friday, November 22nd, 2024 by 1:00pm. Your Form can be submitted via mail to Amanda Smith, Community Manager, TWC Association Management, 397 Herndon Parkway, Suite 100, Herndon, VA 20170 in the enclosed envelope or via email to [asmith@twcmanagement.com](mailto:asmith@twcmanagement.com)

We look forward to you attending the meeting on November 23rd, 2024.

Sincerely,

*Amanda Smith*

Amanda Smith  
Community Manager  
The Hamlet Cluster

